

## SWITCH edu-ID at the FHNW

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With the SWITCH edu-ID all students and anyone working or visiting a university receives a personal identity. In order to create your FHNW account, you must link your SWITCH edu-ID with the FHNW.

### [SWITCH edu-ID Explanatory Video](#)

You will receive the following e-mail from the FHNW [noreply@fhnw.ch](mailto:noreply@fhnw.ch) asking you to create/link the SWITCH edu-ID with the FHNW. If you do not receive this message, please check your spam or junk e-mail folder and adjust the filter of your e-mail programme if necessary.

**Sie haben sich für ein Studium oder eine Weiterbildung an der FHNW angemeldet:  
Registrierung SWITCH edu-ID**  
**You have registered for a degree program or a continuing education at the FHNW:  
Registration SWITCH edu-ID**

See english text below

### Guten Tag

Herzlich willkommen an der FHNW. Damit wir für Sie einen Email-Account eröffnen können, müssen Sie Ihre SWITCH edu-ID mit der FHNW verknüpfen. Die SWITCH edu-ID ist Ihr persönlicher Schlüssel, den Sie für Ihr Studium oder Ihre Weiterbildung an der FHNW benötigen. Sie ermöglicht Ihnen den Zugang auf eine Vielzahl von Systemen sowohl an der FHNW als auch an anderen Hochschulen.

- Wenn Sie **bereits im Besitz einer SWITCH edu-ID** sind, bitten wir Sie, diese mit der FHNW zu verknüpfen:  
[Bestehende SWITCH edu-ID verknüpfen](#).
- Haben Sie **noch keine SWITCH edu-ID**, bitten wir Sie, diese mit dem folgenden Link zu erstellen und anschliessend mit der FHNW zu verknüpfen:  
[Neue SWITCH edu-ID erstellen und verknüpfen](#).

Sobald Sie Ihre edu-ID mit der FHNW verknüpft haben, können wir über Nacht Ihren Email-Account erstellen und die benötigten Zugriffe auf die Systeme einrichten.

Unterstützung bei der Erstellung und Verknüpfung einer SWITCH edu-ID finden Sie in diesem [Help-Artikel](#).

Weiter Informationen zur SWITCH edu-ID stehen auf der [Webseite der FHNW](#) zur Verfügung.

Herzlichen Dank und freundliche Grüsse

Corporate IT FHNW  
[www.fhnw.ch](http://www.fhnw.ch)  
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### Dear Sir or Madam

Your start at the FHNW is imminent. Access to certain systems at the FHNW is via the SWITCH edu-ID. The SWITCH edu-ID is your personal key to access a variety of systems both at the FHNW and at other universities.

- If you **already have a SWITCH edu-ID**, please link it to the FHNW:  
[Link existing SWITCH edu-ID](#).
- If you **do not yet have a SWITCH edu-ID**, please create one using the following link and then link it to the FHNW:  
[Create and link a new SWITCH edu-ID](#).

As soon as you have linked your edu-ID with the FHNW, we can create your account and the required access to the systems can be set up.

You will find support for creating and linking a SWITCH edu-ID in this [help article](#).

Further information on the SWITCH edu-ID can be found on the [FHNW website](#).

Yours faithfully

Corporate IT of the FHNW  
[www.fhnw.ch](http://www.fhnw.ch)

If you do not yet have a SWITCH edu-ID:

- Click on the red circled link "Create and link a new SWITCH edu-ID"
- The following will be displayed afterwards

**n|w** University of Applied Sciences and Arts  
Northwestern Switzerland Help EN ▾

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**SWITCH edu-ID for FHNW**

*Register your SWITCH edu-ID here. That provides an easier application process for FHNW services.*

### Create a SWITCH edu-ID account

Please complete the following form to create a new SWITCH edu-ID account.

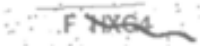
First Name

Last Name

Personal E-mail Address

Password

Confirm Password

Please type: 

I fully understand and accept the [Terms of Use](#) for creating and using a SWITCH edu-ID account.  
The link to the Terms of Use will also be sent to you by e-mail when your account has been successfully created.  
The first time I login with my edu-ID account the data I enter above (except password and CAPTCHA) will be sent to FHNW for administration purposes.

**Create account**

[Why does FHNW use the SWITCH edu-ID: Declaration](#) ⓘ

**SWITCH**

- Fill up your contact details and **use your private e-mail address**, because the SWITCH edu-ID remains even after your study or work at the FHNW.
- Pay attention to read the terms of use and click on the box next to it. Afterwards fill in the security code.
- Click on the box "Create account".
- The following will be displayed afterwards:

**n|w** University of Applied Sciences and Arts  
Northwestern Switzerland Help EN ▾

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**SWITCH edu-ID for FHNW**

### E-mail Verification

✔ Your SWITCH edu-ID account was successfully registered. An e-mail has been sent to [max.muster@privat.ch](mailto:max.muster@privat.ch). Please follow the instructions in the e-mail to activate your account.

Due to spam filters it may take a few minutes until you receive the e-mail. If you do not receive the e-mail within 10 minutes, please also check your spam folder.

**SWITCH**

- You will receive an e-mail with a link to verify your e-mail. We ask you to open this e-mail.
- **Click on the verification-link to verify your e-mail.** Please make sure that the activation is done on the same browser in which you previously created the SWITCH edu-ID (do not confirm via cellphone.  
(At the same time you will receive an e-mail from SWITCH with links for more information about your edu-ID: keep this email for future questions.)

⇒ your SWITCH edu-ID is activated and you are on the screen "account activation".

- **Now you have to connect your new SWITCH edu-ID with the FHNW. To do this, click on the blue button "continue to service".**



- You will be taken to the FHNW page and asked to complete the link: please press the button "Verknüpfen" (german word for "link").



- The linking is completed.

#### Additional Information, manage and update your SWITCH edu-ID

To access FHNW services with the SWITCH edu-ID, MFA must be enabled: [Instructions](#)

What is a SWITCH edu-ID [Link](#)

View and modify your SWITCH edu-ID account [Link](#)

Keep your e-mail address in the SWITCH edu-ID up to date.

Frequently asked questions (FAQ) at SWITCH [Link](#)

Frequently asked questions about the SWITCH edu-ID can be found on the website of SWITCH.

Merging of two SWITCH edu-ID accounts (duplicate) [Link](#)

Usually you are going to receive an information by e-mail or through the user interface that a duplicate has been detected and how to proceed. If you know that you have more than one account, go to the Remove Duplicate Accounts page. The merge process looks like this:

1. Authenticate yourself for both accounts
2. Select which account you want to keep and which one you want to archive
3. Confirm the selection and start the merge process
4. Check the results of the merge process in your account data

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### Attached document

[edu-ID\\_ExplanatoryVideo.mp4](#)

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